

**École Sister O'Brien School
Catholic School Community Council (CSCC) Meeting
Monday, December 14, 2009 6:30PM**

Attendance

Korryn Diehl	Sherri Sanche	Nicole Gibson
Michele Bossaer	Stephanie Heagy	Cindy Piche
Terri Fradette	Sandra Richter	
John Scrivens	Anita Kanak	

Regrets: Twila Joyes, Marc Colleaux

Meeting called to order at 6:35 PM by John Scrivens.

Opening Prayer – Terri Fradette

Minutes from November 4, 2009 Meeting – John Scrivens asked if there were any errors or omissions from the November 4, 2009 meeting. John had 2 corrections – emailed to Michele and minutes were updated. John Scrivens made a motion to accept minutes as amended. Cindy Piche seconded. Carried.

Administration Report – Terri Fradette

- Enrollment: 275 students (101 English, 174 Fr. Immersion)
- Catholic School Community Council – Board Liaison and Council Networking Memo. There will be a meeting on Wednesday, January 27, 2010 from 7:00-9:00 p.m. at Holy Cross High School in the cafeteria. Two or three representatives from each CSCC are encouraged to attend. More information will come in early January.
ACTION: John asked anyone interested in attending on behalf of CSCC to let Marc know.
- The indoor relay season starts in January. Practices at school have begun.

Parish Liaison Report – Stephanie Heagy

- We have a new youth leader.
- The last group of Grade 6 to receive confirmation is preparing for the sacrament. Registration is starting. From now on, Grade 2 confirmation and communion will happen together.

Treasurer's Report – Korryn Diehl

- As of December 14th, the ending balance in the account was \$9751.82. IT account was \$2800.

Motion by Nicole Gibson to accept the Treasurer's Report of November 30th, 2009.
Seconded by Stephanie Heagy. **Carried.**

SHCA Report – No report.

Home Room – Parent Report – Sherri Sanche

- Emailed minutes from home room meeting to home room parents and phone tree.
- Rink – if anyone knows of families who use the rink and who are interested in helping with the rink – contact Darryl Rutledge or Scott Kennedy.

Fundraising Community Building Committee Update

- There is a concern over a track meet coinciding with the family dance. Terri to email when they know of track dates.

Outstanding Business

- Update on Security Camera – Marc/Andrew – no update
- New CSCC Pamphlet – John will update and bring draft to council. There was a discussion about looking at making other positions on council – Viriditas Coordinator, for example. Also, discussed the need to clearly define what the purpose of council and its focus – mission and vision. This was done to some extent by executive in October – the goals and objectives for the year were defined, but not “set in stone” and can evolve as the year progressed. To be used more as a planning tool for council throughout the year.

New Business

- Anti Bullying Speaker request (Katy Hutchinson) – John Scrivens had spoke with someone at St. George School with someone and the school is interested in bringing her in as a guest speaker. She is an anti-bullying speaker. John had heard her before and thought she was an excellent speaker. Given content of her speech, her speech might not be suitable for all students.
ACTION: We will let St. George School that we are interested. However, we will see to see how many other schools are involved, the numbers of students who would be eligible to attend, and the cost before CSCC moves forward.
- Christmas Party / Bake Sale report - Christmas party went well. Council was informed that there were some concerns raised by a few parents over the cost of “Santa”. And the suggestion was made that perhaps for future Christmas parties council could look at utilizing a volunteer for this role instead.
- Viriditas Report – Cindy Piche – the cost of curbside recycling has increased substantially and the program is in need of volunteers. The fee itself is similar, but the city is doing less. There is a concern that the program has hit a plateau and looking to see if we can grow. It appears that there are grade 4 and 5 students who are learning about the program from the grade 8’s currently involved.
ACTION: Cindy to send email for newsletter asking for parent volunteers to assist. To consider establishing this as a more formal position within council – will stem back to the purpose of council and its objectives.

Meeting adjourned at 7:27 PM.

Next meeting: **Monday, January 11 at 6:30 PM.**

Future Agenda Items

- QSP Coordinator – to finalize late spring for fall
- Schools Wins Twice Coordinator – to finalize late spring for fall
- Viriditas Liason/Coordinator
- Teacher Appreciation Week
- Planning Day – to be set and held in spring to plan for fall events including general meeting

École Sister O'Brien School CSCC 2009-2010 Goals

- DRAFT -

Keeping in mind that the CSCC Mission statement is *'To work in collaboration with the staff and community in the development of the students' overall Catholic education: rooted in faith, growing in knowledge and reaching out to transform the world, visibly supporting a positive academic school culture.'*, the following activities have been put forward as the plan for this year's CSCC.

2009/2010 Activities

Educational Support

- Learning Improvement Plan Support (Reading, Folders, Viriditas)

School Promotion/Communication

- Review the school and CSCC promotional material (new pamphlets?)
- establish a communications position to ensure messages are delivered efficiently

Fundraising

- School's Wins Twice Lottery
- QSP Magazine Sale
- Meat Sale

Community Building

- Sister O'Brien Christmas Party (Kid's Activities, Book Sale, Bake Sale, Visit from Santa, Nov 21)
- Winter Carnival or Dance/Potluck (Feb/Mar)
- Teacher Appreciation Week

Some other goals to note:

- ensure that we access the School's Wins Twice money
- support/revitalize the Viriditas program (with Cindy Piche)
- create a welcome package for new CSCC members that provides some history
- ask each CSCC member to volunteer for at least one of this year's activities
- identify items that the fundraising will be supporting (i.e. Smart Boards, Reading Folders, etc)

Your comments are appreciated.