



October 14, 2011

**ST. PAUL'S R.C.S.S.D. #20
SCHEDULE OF WORKING DAYS AND PUBLIC HOLIDAYS
FOR THE SCHOOL YEAR 2011-2012 FOR ELEMENTARY SCHOOL,
10 MONTH SUPPORT STAFF – HUMBOLDT**

**** It is important employees follow the schedule
as these dates will be used on the Record of Employment****

1. ELEMENTARY OFFICE COORDINATOR, (200 Working Days)

Fall Term:	Monday, August 22 to Thursday, December 22, inclusive	86
Spring Term:	Wednesday, January 4 to Wednesday, June 27, inclusive	114
Public Holidays:	September 5, October 10, November 11, December 27 (in lieu of December 25), December 26, January 2 (in lieu of January 1), February 20, April 6, April 9, May 21	10
Christmas Break:	December 23 to January 3, inclusive	—
Easter Break:	April 6 to April 13, inclusive	210

December 23 & 28-30, January 3, February 21-24 (Mid-winter Break), April 10-13 (Easter) **are not working days** for this group of employees.

2. ELEMENTARY EDUCATIONAL ASSISTANT; LIBRARY CLERK (190 Working Days)

Fall Term:	Friday, August 26 to Thursday, December 22, inclusive	81
Spring Term:	Wednesday, January 4 to Monday, June 25, inclusive	109
Public Holidays:	September 5, October 10, November 11, December 27 (in lieu of December 25), December 26, January 2 (in lieu of January 1), February 20, April 6, April 9, May 21	10
Christmas Break:	December 23 to January 3, inclusive	—
Easter Break:	April 6 to April 13, inclusive	200

November 10 (CDD), December 23 & 28-30, January 3, February 21-24 (Mid-winter Break), March 5 (CDD), March 23 (Convention), April 10-13 (Easter), June 4 (CDD) **are not working days.**

Opening Institute - August 26

FOR 10 MONTH ELEMENTARY SCHOOL SUPPORT EMPLOYEES