

REVISED NOVEMBER 28, 2011

**ST. PAUL'S R.C.S.S.D. #20
SCHEDULE OF WORKING DAYS AND PUBLIC HOLIDAYS
FOR THE SCHOOL YEAR 2011-2012 FOR ELEMENTARY SCHOOL
10 MONTH SUPPORT STAFF - ST. GABRIEL SCHOOL - BIGGAR**

**** It is important employees follow the schedule
as these dates will be used on the Record of Employment****

1. ELEMENTARY OFFICE COORDINATOR

Fall Term:	Monday, August 22 to Tuesday, December 20, inclusive	84
Spring Term:	Wednesday, January 4 to Friday, June 29, inclusive	116
Public Holidays:	September 5, October 10, November 11, December 27 (in lieu of December 25), December 26, January 2 (in lieu of January 1), February 20, April 6, April 9, May 21	10
Christmas Break:	December 21 to January 3, inclusive	
Easter Break:	April 6 to April 13, inclusive	<u>210</u>

December 21-23 & 28-30, January 3, February 21-24 (Mid-winter Break), April 10-13 (Easter) **are not working days** for this group of employees.

2. ELEMENTARY EDUCATIONAL ASSISTANT; LIBRARY CLERK (190 Working Days)

Fall Term:	Friday, August 26 to Thursday, December 22, inclusive	82
Spring Term:	Monday, January 9 to Friday, June 29, inclusive	108
Public Holidays:	September 5, October 10, November 11, December 27 (in lieu of December 25), December 26, January 2 (in lieu of January 1), February 20, April 6, April 9, May 21	10
Christmas Break:	December 23 to January 6, inclusive	
Easter Break:	April 6 to April 13, inclusive	<u>200</u>

~~November 14 (CDD)~~, December 23 & 28-30, January 3, January 30 (CDD), February 21-24 (Mid-winter Break), March 12 (CDD), March 23 (Convention), April 10-13 (Easter), May 18 (CDD), June 4 (CDD) **are not working days**.

Opening Institute - August 26

FOR 10 MONTH ELEMENTARY SCHOOL SUPPORT EMPLOYEES