

SCHOOL PROGRAM – CHALLENGED LEARNING RESOURCES**POLICY****LEGAL REF: EA 87(f), 231**

1. Any elector or employee of the Saskatoon Catholic School Division may question the appropriateness of specific learning resource material.
2. Challenges to instructional resources by any elector or employee shall be reviewed according to established regulations and procedures.

REGULATIONS AND PROCEDURES

1. Learning resources shall remain in use until the outcome of the challenge has been determined.
2. Questions by a parent or guardian with respect to appropriateness shall be dealt with informally and directed to the principal of the school who may consult with other staff and shall:
 - a) Explain the division's selection policy, and the Guidelines for the Assessment and Selection of Learning Resources.
 - b) Explain the particular place the questioned resource occupies in the educational program, and how it addresses the aims and objectives of the Saskatoon Catholic School Division.
 - c) Describe the options available to the person questioning the resource. The options are to:
 - i) Agree with the principal's decision to: retain the resource, retain the resource with restricted circulation, or to remove the resource from the school.
 - ii) To restrict their child's use of the resource.
 - iii) File a formal complaint with the Superintendent of Education by completing the Request for Reconsideration of Learning Resources form.
 - d) Inform the Coordinator of Learning Resources that a question has been raised.
3. Questions by an individual, other than a parent, shall be dealt with informally and directed to the Coordinator of Learning Resources, who shall deal with the question in accordance with 2(a) through (c) above.

4. Upon receipt of a Request for Reconsideration, the Superintendent of Education shall review the matter with the staff members involved and the questioner, and may:
 1. make a decision on the resource, or
 2. have the learning resource reviewed by a Reconsideration Committee comprised of a designate of the Superintendent of Education (Chairperson), the Chairperson of the Principals' Association (or designate), the Coordinator – Religion, and the appropriate subject area specialist.
 3. The Reconsideration Committee shall review the resource using Guidelines for the Assessment and Selection of Learning Resources and the Request for Reconsideration form as benchmarks. The deliberations of the committee shall be confidential. It shall recommend one of the following to the Superintendent of Education.
 - i) the resource will be retained.
 - ii) the resource will be retained, but will have restricted use.
 - iii) the resource will be withdrawn from the school only.
 - iv) the resource will be withdrawn from the school division.
6. The Superintendent of Education shall make the decision and inform the questioner.

EFFECTIVE DATE: June 28, 1982
REVISED: January 24, 1990
AMENDED: June 8, 1994